WHAT YOU WILL LEARN

In this workshop, participants will do exercises and discussions in managing their project and learn essentials tools in managing project.

After this workshop, the participants will:

• Have and understand the project management common language.
• Be able to manage their departmental project or their organization’s project.
• Be able to adapt and to actively engage in project management setting and practice.
• Be able to apply some tools and techniques of managing project.
• Be able to use knowledge from this workshop to pursue project management certification issued by PMI® such as CAPM®.

In this two days workshop, the program will cover the following subjects:

• Introduction to project & project management.
• Understanding the roles & responsibilities of PM.
• Through exercises - Understanding the Essentials of 10 project management knowledge areas.

2020 PUBLIC SCHEDULE
2 DAYS | 14 PDUs

28 - 29 January
23 - 24 March
28 - 29 July
29 - 30 September
24 - 25 November

Training Venue:
Jakarta
Project Management Essentials Outline: Based on 5 Process Groups

Pre Test

Project Management Key Concepts
Getting to know Project Management
Project Life Cycle
Key principles in project management
PMBOK® Guide’s project management processes

Organization Structure

Starting the project
Project Initiation
Develop Project Charter

Project Planning
Build a work breakdown structure (WBS)

day 1
day 2

Project Scheduling and Budgeting
Construct a project network diagram
Discussion on critical path
Estimate Cost & Determine Budget

Project Human Resources

Risk Management Plan
Dealing with the uncertainty

Project Monitoring and Control
Baselines, Basing earned value analysis
Change management, Integrated Change Control

Project Closing

Post Test

The training program will use adult learning approach and will consist of 30% theory and 70% exercise (activities). Workshop will be conducted in Bahasa Indonesia, while all printed materials will be in English.

PMBOK is a registered mark of the Project Management Institute, Inc.

www.dcoptima.com
Chalid Tamimi, PMP
Excellent experience as advisor and mentor for PMO in various industries such as Banking, Manufacturing, Oil and Gas and Telecommunication, inside and outside the country. A high qualified Project Management Facilitator (PMP® and IAMPI certified). Strategic Planning, Principal Project Management Consultant, Project Advisor for PM tool (software) implementation. He has implemented Project Management Office in several companies in Indonesia for the last 7 years. Project Management Professional (PMI's PMP®), Manager Proyek Utama (Highest Rank in IAMPI Certification). Familiar with managing non-physical project such as IT Projects, Internal Procedure Projects. High qualified PM module developer. He has developed PM training module based on PMBOK® Guide since 1998.

Viant Perdana, PMP
He has experiences on implementing Project Management tools in various industries, such as : Banking, Telecommunication, Oil & Gas, construction etc. Beside holds PMP® & IAMPI certification, VP also holds Microsoft CertifiedTechnology Specialist which is acknowledged internationally. VP has a special abilities in IT areas: IT Project Management, Information System Development, Information System Architecture, Object Oriented Programming concept, Programming, Database Administration. Has extensive teaching experiences in project management as well as various PM information system such as Artemis Views, A7, Microsoft Project, MSP Server and any other scheduling software.