PROJECT MANAGEMENT ESSENTIALS

Necessities In Managing Project For All Professionals From Any Businesses And Backgrounds.

A Global Registered Education Provider (Global R.E.P) of Project Management Institute, USA

ID. 2653
PROJECT MANAGEMENT ESSENTIALS

NECESSITIES IN MANAGING PROJECT FOR ALL

WHY?

All organizations have and execute all kinds of projects in running their business. Some of the projects can be external ones that involve their business clients or partners. While the other may come as internal projects in order to improve and optimize their performance and business processes.

To the organizations, the ability to manage project(s) at all levels and positions has become more important than ever. Their ability to manage limited project resources will determine their business and their very existence in the long run.

But not all organizations have dedicated unit or resources to manage their projects. Many of the projects require and involve staffs and management team coming from various functions and backgrounds other than project management.

WHO SHOULD JOIN?

Project Management Essentials workshop is designed to help professionals from various backgrounds and positions who may not have or may have limited project management experience or background.

Any Functional Managers, Project Team Members or Non-Project Management professionals (such as Finance & Accounting, Human Resources, General Affairs, Educators, etc.) who wish to know about essentials in managing a project or any professionals who have just recently assigned to manage their first project(s). This course is also fits for senior project manager who wants to be updated with the latest project management guidelines.
WHAT YOU WILL LEARN

In this workshop, participants will do exercises and discussions in managing their project and learn essentials tools in managing project.

After this workshop, the participants will:

• Have and understand the project management common language.
• Be able to manage their departmental project or their organization’s project.
• Be able to adapt and to actively engage in project management setting and practice.
• Be able to apply some tools and techniques of managing project.
• Be able to use knowledge from this workshop to pursue project management certification issued by PMI® such as Certified Associate in Project Management (CAPM)®.

In this two days workshop, the program will cover the following subjects:

• Introduction to project & project management.
• Understanding the roles & responsibilities of PM.
• Through exercises - Understanding the Essentials of 10 project management knowledge areas.
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01 FACILITATORS
DCOptima’s facilitators are project management practitioners/consultants. They have extensive project management experiences and are passionate facilitators. They are nationally and internationally certified in project management area (eg. PMP®).

02 UP-DATED TRAINING MODULES
DCOptima has been delivering the specific subject matter for years. Training modules have been developed by DCOptima Principal Consultant, Chalid Tamimi, since 1998. He and young energetic young professional have been updating the modules since then continuously, adopting latest technology.

03 KNOWLEDGE MANAGEMENT
DCOptima operation is supported by knowledge management system that has been working for years. DCOptima approach enables partners and clients to build long term and sustainable learning programs with extensive repository system.
DCOptima offers a wide range of learning programs from public training to customized in-company workshop and coaching programs in project management as well as in business analysis areas.

As a Global Registered Education Provider (Global R.E.P.) of PMI® No. 2653, DCOptima has strong commitments to the quality delivery and continuous improvement initiatives in all of DCOptima programs.

With almost two decades of hands-on experiences in project management at all levels and business settings, DCOptima consultants and principal consultant have assisted companies in the business of Financial Services, Banking & Central Banking, Fast Moving Consumer Goods, Manufacture, Oil & Gas and Energy, Transportation, Retail, Construction, Telecommunication, etc.

In the last ten years, DCOptima has consistently delivered various project management workshop programs for more than 3,500 managers and project professionals across Indonesia and beyond.
WHY DCOptima?

There are several reasons why DCOptima is the best partners for your professional development in project management area.

Global Standard

**DCOptima is a Global Registered Education Provider (Global R.E.P.) of Project Management Institute (PMI).** It is a globally recognizable status of quality project management education provider. Participants will get standardized knowledge of PM and they will get the same materials with other PMBOK® Guide learners globally.

+ Digital Learning

Every participant can continue learn Project Management after the class session by using DCOptima’s project (portfolio) management tools, DCOMonicon, for 3 months.

DCOptima training program such as PMP® Exam Preparation is also supported by digital simulation application which the participants can get for free for their preparation.

Credibility

DCOptima is Consulting with **hands-on and well-proven practical experiences and dedication to the improvement of PM knowledge in Indonesia.** Participants will get the knowledge from a ‘real and credible’ organization player in Indonesia’s project management environment.

Dedicated Team

DCOptima Training unit team is a fully dedicated one from DCOptima family. DCOptima has been delivering the specific subject matter for years. NOT in ‘part-time’ basis. DCOptima's clients & partners will always be able contact our representative anytime before and after your program is delivered. DCOptima clients can develop a sustainable professional development program of project management subject with standardized format and open for continuous improvement in the future without having to re-inventing the wheel.

Easy and Fun Learning

Since years, DCOptima has been putting lots of effort to create atmosphere and learning condition **that make serious subject like Project Management training become noticeably easier and fun.**
Adhi Karya
Aetera Air Indonesia
AJ Manulife Indonesia
Aker Solutions
Alcatel
Anabatic
Aneka Tambang (Antam)
Antareja Resources
Aplikasinusa Lintasarta
Astra Credit Companies
Atlas Copco Indonesia
Astra Honda Motor
Badak LNG
Bakrie Pipe
Bank BNI
Bank BRI
Bank BTN
Bank Bukopin
Bank CIMB Niaga
Bank DKI
Bank Indonesia
Bank Jabar
Bank Mandiri
Bank Mega
Bank Niaga
Bank Permata
Bank UOB BUANA
BHP Billiton
BP Migas
BPR Karyawan Indonesia
Cicileka Indonesia Utama
Citra Multi Inovasi CMNP
Coca Cola Distribution
Coca Cola Indonesia
Commonwealth Life
Daruma Henwa
Dirjen Pajak RI
Depriwangan Engineering
Ekowisata
Ericsson Indonesia
Faber Castell
Fonterra Indonesia
Frisian Flag Indonesia
Garuda Indonesia
Hess Indonesia
HM Sampoerna
Holcim Indonesia
HP Indonesia
Indonesia Port (Pelindo)
Infoglobal
Java Velosi Mandiri
Kalim Prima Coal (KPC)
KPSG
Kementerian Keuangan
KOMINFO
LSI
Manulife Indonesia
Marathon Oil
Medco E & P
Microsoft Indonesia
Mitra Integrasi Informatika
Mitra Solusi Telematika
Mitrais
MLD
Mol Timor Leste
Multi Kontrol Nusantara
Multifinance BNI
NEC Indonesia
Newmont Nusa Tenggara
Nokia Siemens Network
OCBC NISP
Pasifik Satelit Nusantara
Pertamina
Perum Perumnas
Pillar Pradha Ekatama
Pranala Pradha Industri
Promaco
RPX
Sahassa Panca Manunggal
Sampoerna Foundation
SAP
Standard Chartered Bank
Star Energy (Kakap) Ltd.
Succofindo
Surya Teknotama
Swamedia Informatika
Systecco
TD Williamson
Telkom Indonesia
Tokio Marine
Total E & P Indonesia
Vico Indonesia
Weatherford
CONTACT NOW

For investment fees please contact DCOptima team below.

Get special discount and promotion for:

- Credit Card (Visa & Mastercard) payment
- DebitBCA or KlikBCA payment
- Early Bird registration.
- Group registration (min 3 people)

*Promotion program cannot be combined

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REGISTRATION

PROJECT MANAGEMENT ESSENTIALS

CONTACT PERSON

Name : 
Position : 
Email : 
Mobile : 
Company : 
NPWP : 
Billing Address : 

WORKSHOP DATE :

Name : 
Mobile : 
Email : 
Position : 

PAYMENT TRANSFER TO:

Bank Mandiri Cabang Pondok Bambu Jakarta Timur PT. Daya Cipta Optima.
A/C No: 006.0005433796

PLEASE EMAIL THE SCAN OF THE COMPLETED FORM TO:

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2017 PUBLIC SCHEDULE

PROJECT MANAGEMENT ESSENTIALS

Join DCOptima PME program in 2017.
Let’s get your competitive advantage!

2 DAYS | 14 PDUs

16 - 17 January
20 - 21 March
5 - 6 June
14 - 15 August
9 - 10 October
4 - 5 December
2017 PUBLIC SCHEDULE

DCOptima’s other
TRAINING PROGRAMS

Join one or more programs in 2017.
Let's get your competitive advantage!

FOR PROJECT MANAGEMENT NEWBIE, ENTHUSIAST, PROFESSIONAL WHO HAS NO MUCH TIME TO REFRESH WITH THE LATEST PROJECT MANAGEMENT APPROACH

Project Management Essentials (2 Days)
(Suitable for Non Project Manager)

FOR EXPERIENCED PROJECT MANAGERS/LEADERS

PMP® Combo Program (5 Days)
Communication Skills for Project Managers/Leaders (3 Days)
Effective People Skills in Managing Project Using MBTI (2 Days)

FOR PMO & EXECUTIVE MANAGEMENT

Managing Multi Projects Using PMO (3 Days)
Comprehensive PMO (3 Days)

OTHER

Microsoft Project Essentials (2 Days)
Business Analysis (3 Days)

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